



Liverpool John Moores University boosts sales-writing skills with bespoke training programme

Sector

Education

Area of training

Tender and proposal writing

Delivery

Bespoke in-person courses

Delegates

20

The challenge

A new business need highlighted a skills gap, with academic staff unused to producing effective proposals.

The solution

A bespoke business-writing programme showing staff how to structure persuasive arguments and tailor their bids to their audience.

The results

An increased win rate and excellent feedback on every bid they submitted after the training.

Winning business with persuasive public-sector proposals means abandoning an academic writing style in favour of reader-centred, high-impact writing.

Emphasis has helped the health and social sciences faculty at Liverpool John Moores University to write high-impact tenders – and win business.

Addressing a skills gap

The faculty was keen for its staff to bring in more income through public-sector contracts in training, research and development. The ten teams engaged in this commercial work were highly skilled in writing academic reports, but didn't know how to write effective tenders and bids. Business Development Manager Chris Edwards asked Emphasis to help address this skills gap.

Towards tailored – and readable – bids

Emphasis designed a business-writing programme that showed faculty members how to write attention-grabbing executive summaries, structure a persuasive argument and tailor bids to the reader. It also showed them how to identify and use win themes. Readability was another key focus, encouraging staff to move away from using a passive, academic voice and towards using a more active voice to engage the reader.

'We have been more successful in our business goals since the training and have won a number of recent bids. For every bid we've submitted, we have had excellent feedback.'

Chris Edwards, Business Development Manager,
Liverpool John Moores University



What the attendees said

'Having an individual writing style assessment was very useful,' says Nick Medforth, Enterprise and Collaborative Partnerships Manager. 'I learnt just how important it was to write for your audience and focus on what they've asked for.'

'It was very useful to have thinking space for the day,' adds Chris. 'Learning the Four Ps [Position, Problem, Possibilities, Proposal] technique was an eye-opener. It turned on its head the way we used to approach executive summaries. Having the new structure is invaluable. We used to summarise everything we thought was key to winning the bid, but now we focus on the reader and set the scene and situation.'

'It was an excellent training session because, although people came from different academic backgrounds, everyone got something out of it,' he continues. 'I have found Emphasis to be superb. Everything was excellent, from the emails afterwards to the reminders of the main principles. The trainer was also absolutely brilliant. It was all handled fantastically.'

Winning bids


Staff are now rising to the challenge of consistently using the high-impact writing skills they've learnt, ensuring that business documents are concise and customer-focused. 'We have been more successful in our business goals since the training and have won a number of recent bids,' says Chris.

There has also been a marked difference in the quality of the tenders since the training. 'We have put in better bids as a result. For every bid we've submitted, we have had excellent feedback.'

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Chris Edwards, Business Development Manager, Liverpool John Moores University

5 reasons to choose Emphasis



1. Over 19 years' experience

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4. Post-course support

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